

SECTION 3

OFFICE OF THE CHIEF ARCHITECT MPPWD, BHOPAL

Plot No.27-28' Nirman Bhawan, Arera Hills Bhopal-462011,
website:www.mp.gov.in/pwdmp

Tel. 0755- 2570643 ,2570641,2555297
Email: cerdpwd@mp.gov.in

FORM FOR EMPANELMENT

[As Architect/Consultant/ Structural Engineer/ Structural Engineer(Proof Checking)]

Photo of
Proprietor /
Authorised
Lead
Person

- 1 **Category of Empanelment** :{ mention any one category from **Schedule "1"** (Enclosed)}
- 2 **Application is for Renewal or New Empanelment:**
- 3 **Details of the Applicant Firm/Company/LLP:**

Name	
Address	
Phone no	
Fax No	
Email:	
Website	
Purpose of establishment or Area of service to be provided	
Authorisation/ Accreditation /Affiliation Registration with legally constituted council / Institute / Board / Body for providing services in the field for which Firm/Company/LLP established (Attach proof).	
Registration/Affiliation with legally constituted Council/Institutions/Board/ Statutory Body (Attach Proof):-	
Year of Establishment (Attach proof).	
PAN/TIN No.	
Number of years of providing services(Experience)	


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4. **Details of Legally Authorised Lead Person of the Applicant Firm/Company/LLP:**

Name	
Address	
Phone no	
Mobile no	
Email:	
Education Qualification	
Years of Experience	
Area of Experience	
Registration/Affiliation with Legally Constituted Council/Institutions/Board/Statutory Body (Attach Proof):-	
PAN No.	

5. **Number of Regular Employees of the Applicant Firm/Company/LLP:**

S. No.	Category	Numbers

6. **Details of Key Persons Working with the Applicant Firm/Company/LLP:**

S. No.	Name of Key Position	Educational Qualification	Work Experience	
			Field/Area of Work /Services provided	Years

7. **Major Projects Completed in Last Five Years:**

Year	Name of Assignment	Cost/Quantity /Area	Type of Assignment/Project Or	Proof *


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	/Project		Type of service provided	

*Please attach copies of the work order and completion certificate issued by the client.

8 Major Projects in Hand:

Date of Assignment	Name of Assignment /Project	Cost/Quantity /Area	Type of Assignment/Project Or Type of service provided	Proof *

*Please attach copies of the work order issued by the client.

9 Software Used by the Applicant Firm/Company/LLP:

S.No	Brief Description of the Software used/in use

10 Awards Won by the Applicant Firm/Company/LLP:

S.No	Brief Description of the Award received	Attach Proof

11 Major Equipment/Instruments Available with the Applicant Firm / Company /LLP:

S.No	Brief Description of the Equipment/Instrument	Purpose


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12 Firm/Company/LLPs or Consultants Working in Association with the Applicant Firm/Company/LLP:

S. No.	Services	Name Firm/Company/LLP (Attach Legal Proof)
1	Architectural Consultancy	
2	Structural Consultancy	
3	Electrical, Electronics, Communications System	
4	HVAC and other Mechanical System	
5	Land Survey	
6	Town Planning	
7	Landscape Architecture	
8	Quantity Surveying	
9	Sanitary , Plumbing, Drainage, Water Supply and Sewerage	
10	Urban planning/ Urban design	
11	Interior Architecture	
12	Fire detection and Fire protection	
13	Acoustics	
14	Security System	
15	Geo Technical	
16	Green Building and Griha	
17	Architectural Conservation	
18	Retrofitting of Buildings	
19	Graphic Design and Signage	
20	Others, if any	

13 Reference Persons (at Least two) who Recognize Work of the Applicant Firm/Company/LLP:

S. No	Name and Contact Details of Reference Persons


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14 Field/Fields in which the Applicant Firm/Company/LLP have Mostly Worked:

S.No	Field of the Work	Yes or No
1	Hospital & Medical Buildings	
2	Institutional Buildings	
3	Housing	
4	Urban Planning	
5	Urban Designing	
6	Industrial Buildings	
7	Govt/Semi Govt/Private office buildings	
8	Hotels/Motels/Tourist Resort	
9	Landscaping/Parks etc	
10	Commercial Complex/Trade Centers	
11	Recreational Centers	
12	Stadium	
13	Boat Club/Jetty	
14	River/Lake Front Development	
15	Conservation/Environment	
16	Interiors	
17	Others	
18	Any other relevant information	



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15 Processing Fee:

Processing fee (non refundable) of Rs 5000 (Rs. five thousands) only is to be deposited in favour of Divisional Project Engineer, PIU, PWD, Bhopal. Details to be given here below:

D.D. No	Date	Amount in Rs	Name of Branch and Bank	Ref. of speed post dispatch

Note :-

1. Application form shall be submitted on through speed post only to the Chief Architect, MP, PWD Nirman Bhawan, Plot No. 27-28 Arera Hills, Bhopal. 462011
2. Empanelment shall be done only when application form is enclosed with:
 - a) Original Demand Draft payable as per **para 15**.
 - b) An affidavit duly notarised on non-judicial stamp paper of Rupees One Hundred as per "**section - 2, Instructions to Applicants Para 6.**"

Place:

Date:

**Signature & Seal
of Legally Authorised Lead
Person of the Applicant
Firm/Company/LLP**

Declaration

I confirm that the information given above is true to the best of my knowledge and I can produce relevant original documents in support of the above information as and when required. Further I understand that all the above information have been furnished for empanelment only. Further I undertake that the applicant Firm/Company/LLP has not been blacklisted by any Government department/agency/statutory body.

Place:

Date:

**Signature & Seal
of Legally Authorised Lead
Person of the Applicant
Firm/Company/LLP**

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